

The **Parks and Recreation Board** met Monday, September 19, 2005 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Leon Trachtman, Garnet Peck, Nancy Offutt, and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Chris Foley, Brian Tunis, Brenda Lorenz, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent were Council member Gerry Keen and Parks Director, Lee Booth.

Paula convened the Board at 4:32 pm.

The first item on the agenda was the approval of the minutes of the August 15 meeting. Noted was a revision to the Cervantes Spanish School lease agreement pertaining to the 5% increase and to the Wabash River section, a revision to indicate the event discussed was Riverfest. The necessary adjustments were noted. Garnet motioned the minutes be revised and approved as presented. Mike seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Joe noted the Council Report was included in the mailing.
- Noted there were additional copies of the “Wednesdays in the Wild” program fliers for those that did not receive a copy.

Assistant Superintendent – Pennie reported on the following:

- The 11th annual Global Fest was held Saturday, September 3. A Naturalization Ceremony was held Friday, September 2, with 99 people naturalized. Judge Allen Sharp presided over the court proceedings and Representative Steven Buyer was the speaker. This year Global Fest was shortened to one day, but we kept the Naturalization Ceremony at the request from the Courts.
- Lafayette Tent & Awning called the Wednesday before Global Fest saying the tents had to be set up that day due to a request received from FEMA for them to report to the hurricane Katrina area. The majority of the Lafayette Tent & Awning workers would be out of the area and not available to set up on Friday.
- The Global Fest crowds were consistent throughout the day on Saturday. Most of the vendors were receptive to the change to one day and said they would return next year, making it another successful year.
- Thanked the committee members, noting it is a year-around commitment when they volunteer for Global Fest. Thanked Linda Eales and Karen Springer who organized the Naturalization Ceremony and the Commercial vendors; Patsy Hoyer who was in charge of volunteers; Tanny Dawson-Snyder who scheduled all the entertainment; Dot Wankat in charge of the food booths; Daleth Assad from the International Center that organized the International Welcome and Sonya Margerum.
- Noted the 12th Annual Global Fest will be September 2, 2006.
- Provided information pertaining to bids received for the pool vinyl liner, noting we will be using Aquatic Renovation Systems, Inc. from Indianapolis, who delivered a bid of \$61,520. Work will begin the first week of October and should complete within 3-4 weeks. Requested the Board sign the agreement to provide the services.

Parks – Brian reported in Lee’s absence on the following:

- Noted inspections are available.
- Crew helped with Global Fest.
- Installed traffic control bollards and signs in the Tapawingo area.

- Repaired water main leak in Happy Hollow Park.
- Aerate and preparing to over-seed Cumberland Park.
- Fairfield Contractors are constructing the Dubois Park shelter.
- Routine grounds maintenance.

Recreation – Chris reported on the following:

- 3,907 Fall program brochures were mailed to customers on our mailing list. Mail-in registrations began immediately. Walk-in and call-in registrations began on September 8.
- The 5th & 6th Grade School Volleyball program will begin this Saturday at Happy Hollow School. Bridget Brunton will be coaching the volleyball program again this year.

Morton Center – Brenda reported on the following:

- The Morton Center registration total for the fall session as of today is 850 compared to last year's 1,152, a 26% decrease in enrollment.
- August 19, I attended the Purdue Graduate Fair at Stewart Center. Many students were interested in the West Lafayette trails and learning more about Morton's classes. On August 24 & 31, I went to the West Lafayette Farmers' Market to pass out information about the trails, our classes, and Global Fest.
- WALLA's classes are scheduled to begin Oct. 17-Nov. 10.
- The suspended ceilings in Rooms 100, 101, 102, and the kitchen have been replaced. By the end of September, Room 106 and the lounge will be completed as well.
- The West Lafayette Library is now making use of their entry gates and exit gates at the parking garage. A code is necessary to exit the garage. The code is posted at the library front desk. Due to our shared parking agreement, they will inform us of the code as it changes. We too will have it posted in our office. The code will be changed every few days.

Beautification & Stewardship – Brian reported on the following:

- We have hired two part-time employees, Abe Bear and Tyler Roehler. Both employees are Purdue Forestry & Natural Resources students.
- We mowed the boundary berm at both Cumberland Park Complex and Celery Bog Nature Area.
- The Tree Stewards training workshop is going strong with 28 people registered.
- Cut and removed dead/hazard trees from State Farm trailhead, Wabash Pond trailhead, and along Cumberland Ave. median.
- Started pruning street trees in conjunction with the Tree Fund.
- Evaluate existing Lincoln St. park trees for hazards with Joe Payne.

Old Business

Wabash Corridor Projects

Joe reported we will be getting underway on the north side of Brown St. and have essentially completed the south side at Tapawingo Park. There is additional seeding and landscaping to be completed. We will also be doing additional work at the trailside park at Williamsburg Apartments and the Wabash Heritage Trail area, with plans to begin this week. There is infrastructure work needed at the plaza, at the west end of the Myers Bridge. In the process we will be installing a fountain, using funds from the revolving Wabash Heritage Trail Fund, using funds that we received as reimbursements on a couple of other projects with the Overlook and the trail piece at Burnham's. We are still working on the acquisition of the Burnham's property. When we finish the north

side of Brown St. along Tapawingo, we will be doing street tree corridor along both sides. There is space on the park side for approximately six trees, with space for more on the north side.

Dubois Park

Joe noted that as of this afternoon, the shelter is up and we will be doing the concrete, and trying to finish out the infrastructure at Dubois Park.

Lincoln Park

Work is taking place on the Lincoln St. curb and sidewalk project. Part of that work will help with some of our park development. As soon as we receive the reimbursement, the Park Foundation has helped acquire the additional lot at Lincoln Park. A house currently sits on the lot and will be demolished and removed. The transition of property from our escrow agent to the City should occur with the issuance of a check at the Board of Works meeting next week. We will then begin demolition, and as Brian mentioned the tree work. We are working with Cornerstone Design on the design of the park. Due to the area being a historic neighborhood, it all has to go through the State Historic Preservation Office, which will be a process in itself. Our intent is to get the parcel cleared, all power lines buried, and everything removed that we are not wanting this fall. The playground pod and the shelter will probably not go in until the spring.

Trail Extensions

Work is continuing on some trail extensions and connections that have been difficult. We are continuing to work with a couple of landowners. Most of the work has been completed on Cumberland and Kent streets and Kalberer Rd. We have a quite a bit of landscaping to complete and 105 trees to plant.

Paula inquired as to where we are with the Burnham's land acquisition process. Joe noted there is verbal agreement, the environmental investigation process has taken place, and we have an agreement and a process worked out that makes it work for everyone. We have a verbal okay from the landowner and we hope to move quickly on everything. Everyone is confident enough that a Crew Alumni meeting celebration/fundraiser has been scheduled the morning of Homecoming, October 15.

New Business

NICHES Land Trust

Brenda reported the Niches Land Trust is having a campaign kickoff at Lilly Nature Center on October 13 from 5:00-7:00pm.

Pool Rules and Regulations Revision

Chris reported a revision to rule # 12. The rule presently reads as follows:

"No one may carry food or drink from personal or outside sources into the pool enclosure."

We would like to request board approval for a revision to the current rule. The revised rule would read as follows:

"Any food or drink from personal or outside sources brought into the pool enclosure must be consumed in the concession area. Personal coolers may not be larger than 14" x 14" x 14". No glass containers are allowed." Coolers and containers may be subject to inspection by pool personnel. Nancy motioned to approve the pool rule revision as presented. Leon seconded the motion, and the motion carried.

Joe reported the West Lafayette High School Biology class is doing an investigation of the new pond in Cumberland Park, north of the Michaud-Sinniger Woods. There will be three groups of students visiting the pond periodically, collecting, and compiling miscellaneous data. They will try not to disturb any of the new lake enhancement plantings that we have done along the edge.

Paula mentioned someone had approached her at the Farmer's Market about using golf carts on the hiking/biking paths. Joe noted that we have been stopping such vehicles from using the trails. We are however, allowing individuals that use motorized chairs or adult tricycles to use the trails.

Leon reported that he has had individuals approach him about lighting a path at Lilly Nature Center for those that have used the Nature Center for meetings after dark. Particularly on those nights when there is not any natural moonshine, it is quite difficult to see your way to the parking lot. He questioned if any thought had been given to installing reflective chips, not only for people meeting at the Nature Center, but to also help with snow plowing. Due to the area's use for nature purposes, Joe said that we would like to avoid lighting the area. He suggested people using Lilly Nature Center for meetings, programs, etc. be reminded by their groups or organizations to bring a flashlight when using the area after dark.

West Lafayette School Board

Nancy reported the sub committee of the Blue Ribbon Finance Committee has been working on establishing an Education Foundation for the school corporation under the new Indiana law that went into effect July 1, 2005, which allows school corporations to have a foundation. The process could take anywhere up to eighteen months to gather all of the necessary documentation. Tonight a special meeting has been set to discuss the budget. After the meeting, a work session to discuss the outsourcing issue is scheduled. The special meeting is beginning at 6:30pm, with the work session to follow afterwards, approximately 7:30pm.

Wabash River

Joe reported he met with Stan Lambert, the Wabash River Enhancement Corporation Director, and the other two Parks Superintendents last week. They updated one another as to where each is, in trying to revive the Vision 20/20 Scenic Byway application, which had three pages of requests from INDOT on the first submittal. Paula noted that she and Joe were selected to help finish this up, along with a representative from the committee. She noted they have reached a position in which it is almost ready to resubmit.

The Wabash River Parkway Commission will be meeting October 13 at Morton Community Center at 4:30pm.

Joe has been working with the LA416 Urban Design class, with Kim Wilson's students. Every student has seen the river corridor by John Galloway's tour boat and by trail. They are working with a very small committee, which helps them put their things together for presentation, and with the Board of Directors of Wabash River Enhancement Corporation that is helping fund this work. There will be large public presentations and open houses that will provide additional information and fresh ideas.

Others

Softball Use Agreements

Pennie presented a Softball Use Agreement form from the Purdue Research Foundation. They originally scheduled to use both of the fields today. They have provided us with a certificate of insurance and a check for \$240.00. Due to the pending weather, they called today and requested to reschedule the date. Another agreement has been received from State Farm for use of one of the fields, without lights, on October 22 for \$75.00. Leon motioned to approve use of the field(s) as requested and presented. Mike seconded the motion, and the motion carried.

Request from T-Mobile

Joe received a request from T-Mobile to install an emergency generator for a cell tower in the event of an outage. The generator will be located near the water tower in Lommel Park and would run approximately 20 minutes per week between 10:00-11:00am on Tuesday mornings to test. Joe suggested we tell them that we do not see a particular problem, but we reserve the right to discuss this further once the installation takes place, and we see exactly how everything works. Mike motioned to approve the generator installation as presented. Leon seconded the motion, and the motion carried.

Purchase Orders

N/A

Pay Claims

Garnet motioned for claims to be paid. Lee seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:30pm.

Presiding Officer

Secretary